

HOUSEKEEPING & WORKPLACE SAFETY

OSHA estimates that every week 98 employees lost their lives due to work related accidents.

Housekeeping does not mean just picking up trash. It includes your entire work area. Keep fire safety, emergency evacuations, etc. in your mind.

Slip, Trip Fall

Keep your work area organized – free of slip, trip & fall hazards

- Roll-up and store water hoses, air hoses, electrical cords in designated places.
- Keep stairs, work platforms, etc. free of tools, chemical bottles, parts, etc.
- Cleanup oil and water spills.
- Keep rugs, mats free of curl.
- Check stair handrails & steps for stability.



Fire Safety



Eliminate fire & accident hazards

- Store Flammable material in flammable storage cabinets.
- Keep combustible material (cardboard, pallets, etc.) at least 35 ft. away from flammable material (diesel, part washer, gasoline, etc.)
- Don't throw flammable material in trash.
- Keep 3 ft.. of area clear around electrical panels.
- Don't block fire extinguishers

Egress

- Keep emergency routes clear
- Do not block emergency exits.
- Keep emergency evacuation aisles free of pallets, trash bins, pipes, etc.
- Stack materials and supplies orderly and secure them so they won't topple.



Check for Understanding

- Give example of 3 hazards that can have cause slip, trip & fall accidents.
- What is the minimum clearance requirement between cardboard, pallets, etc. and flammable material?
- How many feet in front of electrical panel should be kept clear?

Q & A

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TRAINING ROSTER

Date	Shift / Crew	Trainer
No	Employee Name	Employee Signature
1		
2		
3		
4		
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Follow-up / Recommendations / Corrective Actions		

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